

## **SUPERVISOR'S OFFICE**

Jeff Randall

906-667-0423 – Phone

906-667-0436 - Fax

e-mail: [btsuper@charterinternet.com](mailto:btsuper@charterinternet.com)

### **Office Hours:**

Monday: Closed

Tuesday: 8:00 a.m. – 1:00 p.m.

Wednesday: 8:00 a.m. – 12:00 noon

Thursday: 9:00 a.m. – 1:00 p.m.

Friday: 9:00 a.m. – 4:00 p.m.

**BACKGROUND:** Jeff was elected and assumed responsibilities in November, 2004 as the Township Supervisor. He is also the Township Assessor.

Jeff is a 1980 graduate of the University of Wisconsin – Stout with a BS in Industrial Education. He held management positions in the furniture/design and custom woodworking industry prior to moving to Bessemer Township in 1995, where he is self-employed in custom woodworking. He has two daughters in their early 20's, and resides in Ramsay. He is also a member of the Bessemer Township Volunteer Fire Department.

**DUTIES:** The statutory duties of Supervisor include, but are not limited to the following:

- Moderates board and annual meetings
- Chief assessing officer (if certified)
- Secretary to the Board of Review
- Township's legal agent
- Must maintain records of supervisor's office
- Responsible for tax allocation board budget (if applicable)
- Develops township budget
- Appoints some commission members
- May call special meetings
- May appoint a deputy

**DUTIES:** The duties of the Assessor include, but are not limited to the following:

- Inventory and list all property in the township
- Equitably evaluate all taxable property
- Calculate taxable value of all taxable property
- Prepare and maintain the assessment roll
- Must maintain records of the assessor's office

## **PAST TOWNSHIP SUPERVISORS**

James Bucknell – 2000  
G. Jean Verbos – 1991-2000  
Richard Nyman – 1981-88  
Raymond Ludak – 1981  
Thomas Makinen – 1980-81  
Joseph Jurakovich – 1959-80  
A.F. Wakevainen – 1953-57  
Dan Laughheran – 1951

NOTE: Names & dates obtained from oath book and various documentation. Spellings are as accurate as possible.